

Emmanuel Lutheran Preschool

323-4552

JUST A REMINDER

- School doors will not be opened until 9:25 A.M. for morning classes.
- Please bring your child into the classroom. Put your child's name on book bags and jackets, and put the jacket in the book bag prior to hanging it in the designated area for each classroom.
- Dress your child in casual clothes (tennis shoes are great for our large muscle activities).
- At the conclusion of each class session each child will need to be met at the classroom for dismissal.
- All field trips information will be in the monthly newsletter. (Only you can make our field trips a success!)
- If your child is sick or not attending school, that day please call the office before school! Please do not send your child to school with a temperature of 100° or with severe coughing or diarrhea. (You can always leave a message on the teacher's answering machine.)
- When you are a parent helper or driver on a field trip, it is our policy that only Emmanuel Lutheran Preschool children attend and participate in the field trip.
- No child should be left alone or unsupervised in the school or the school's parking lot. This includes children attending preschool as well as siblings or young friends waiting in the car.
- A room parent helper list will be sent home with your child on the first day of school.
- The preschool tuition is a yearly fee which has been divided into 9 monthly payments for your convenience. September and May payments are due before your child begins the first day of school. Your payments can be given to your child's teacher or mailed to the church office.
- It is a state requirement that the Medical Statement Form, Enrollment & Health Form and Field Trip Transportation Form be completely filled out and returned to your child's teacher on or before the first day of school.

In the event of inclement weather, please tune in to WEOL (930 AM) for school closings. When Elyria City Schools are closed because of snow or ice, our preschool will also be closed.